

Applying for a Social Security Number (SSN)

Please complete the following steps:

1. Start the application online [www.ssa.gov/number-card/request-number-first-time]
2. Visit your local office with your documentation **within 45 calendar days**.
3. You *must bring originals* of the following items with you to the Social Security Office*:
 - Passport
 - Catholic University of America ID
 - I-20/DS-2019 form (only bring the signed original)
 - I-94 form [you can download a copy at: <https://i94.cbp.dhs.gov/I94/#/home>]
 - Work authorization form, or, employment letter (signed by your job supervisor and OIS staff)

**Note:* You can apply for a Social Security Number at the office listed below or at your local Social Security Office. To find your closest Social Security office, please visit <https://secure.ssa.gov/ICON/main.jsp>

Social Security Office

Address

1905 9th St NE, Washington,
DC 20018

*About 12-minute walk from Rhode Island Ave –
Brentwood Station

Phone: (866) 737-4470

Hours

Monday - Friday: 9:00 am - 4:00 pm

Saturday & Sunday: CLOSED

If you have any questions, please contact the Office of International Services
at 202-319-5618, or email cua-ois@cua.edu.